



# 2026 MARKET APPLICATION

Located in the Village of Columbiaville  
 on the corner of First & Water Street  
*May through October, 10am –2pm*  
[www.ColumbiavilleMarketplace.com](http://www.ColumbiavilleMarketplace.com)

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell# ( ) \_\_\_\_\_ Preferred method of contact (phone/text/email etc) \_\_\_\_\_

Email: \_\_\_\_\_

Website or social media account: \_\_\_\_\_

Emergency Contact Name and Number: \_\_\_\_\_

**PRODUCT DESCRIPTION:** Please provide a list (in the order of most to least) of all the products you plan to sell at the Market. **Please include a copy of any licenses you have for your business with your application!**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The daily market cost will be \$10 per day for a **10'x10' space** (\$100 for the season) OR \$18 per day for a **10'x20' space** (\$180 for the season).

<b>2026 Market Days – please circle which days you would like to join us</b>		
<b>May 17th-</b> Yard and Garden Pop-up	<b>July 12th-</b> Christmas in July	<b>August 23rd-</b> Farm Day
<b>June 14th-</b> Opening Day - Flag Day	<b>July 26th</b> Kids Day	<b>September 6 -</b> Dog Day
<b>June 28th</b> 1st Responders & Community Day	<b>August 9th-</b> Sell your Treasures- National Garage sale day	<b>September 20th</b> Celebrate Fall & Customer appreciation day
<b>SATURDAY, October 10th - Columbiaville Chili Cook-Off</b>		

*\*Please note that the Chili Cook-off is a Saturday date.*

Please make your check to: Village of Columbiaville

Mail application to: 4605 Pine Street P.O. Box 100 Columbiaville, MI 48421 (810) 793-4411

Or drop off your application during business hours: Monday thru Friday 9am – 4pm

**Application and payment must be received at the Village of Columbiaville Office by the Friday prior to the Market at which you would like to vend. Day-Of entries will not be accepted.**



## **RULES AND REGULATIONS FOR 2026**

The mission of the Columbiaville Farmers Market is to provide our local community with the freshest, healthiest, locally-grown produce our area has to offer.

### **FOR YOUR RECORDS:**

#### **1. DAYS & DATES OF OPERATION:**

THE MARKET WILL BE OPEN May – October as listed above.

The market is located in the Village of Columbiaville at the corners of First and Water Street, Columbiaville, MI 48421

#### **2. HOURS OF OPERATION:**

**A. Setup time will be between 9:00am - 10:00am. Market hours are 10am-2pm. B.** Vendors should occupy their assigned area **by 9:30am**, or prearrange late arrival communicated with the Market Staff via email ([columbiavillemarketplace@gmail.com](mailto:columbiavillemarketplace@gmail.com)) **C.** Any area not occupied by 9:30am may be reassigned to another vendor to avoid large gaps. **ALL VENDORS ARE REQUIRED TO REMAIN AT THE MARKET AS LONG AS THEY HAVE PRODUCT AVAILABLE FOR SALE.**

*\*\*Market Manager/Staff must be notified & arrangements made in advance if a vendor must leave early.*

**D.** The Market closes at 2:00pm. All vendors must be out of the area by 3:00pm.  
*Exception - When a special event will run later.*

**E. Cancellation of the Market:** This would be due to inclement weather & is the call of the Market Manager(s). Every effort will be made to NOT CANCEL the market. If you ever have a question about the weather on the morning of the market, please text message or call the Market Manager(s).

#### **3. STALL ASSIGNMENTS:**

**A.** Vendor stalls are assigned by the Market Staff.

- **SEASONAL STALLS:** Are assigned by a combination of factors:

Seniority, availability, requests, type of product sold, attendance and compatibility with other vendors. Every effort will be made to assure seasonal vendors can vend from their preferred location. Even so, special events and situations may necessitate relocating for that market.

- **DAILY VENDORS:** Will be assigned their space daily. You will not be guaranteed a specific space.

#### 4. PRODUCTS:

- A. The Market reserves the right to reject a vendor application if, in the Market Managers' judgment, the goods and merchandise do not comply with the overall concept of the Market, **or provide too much duplication of product. Decisions are made for the good of the market in its entirety.**
- B. **ITEMS SOLD WILL BE LIMITED TO:** Flowers, Plants, Herbs & Herb Plants, Fruits, Vegetables, local Maple Syrup, local Honey & Honey Products, Eggs, Meats & Poultry (Subject to USDA Rules), locally made Cheese, Baked Goods & other foods from a Certified Store or Restaurant, Cottage Law Foods (See rules below), Handmade Arts & Crafts and Antiques. a. **No used or factory/manufactured made items may be sold. The only exception to this is: If a vendor is selling something that fits the rules and has a new product that compliments their product, this may be allowed. Example: Coffee mug to go with coffee beans. Arts, Crafts, Antiques, & Collectibles are subject to review and acceptance by the Market Manager.**
- A. **FOOD PRODUCT LABELING:** Vendors are responsible for ensuring their knowledge and compliance with state and federal laws pertaining to food products. **Products must have the proper labeling to be sold at the market.**
1. **Michigan Cottage Food Law:** Visit the MDA site: [www.michigan.gov/cottagefood](http://www.michigan.gov/cottagefood). Or [Michigan Cottage Food Laws - Cottage Food Laws By State](#). Only foods listed and approved by the Michigan Dept. of AG will be allowed.
  2. **Meat & Egg sales at Michigan Farmers Markets:** Please follow the link for licensing requirements if applicable: [MDARD - Farmers Market FAQ \(michigan.gov\)](#). Please label egg cartons with the name of your farm, address, and "produced in a home facility that is not MDARD regulated".
  3. **Honey and Maple Syrup:** There are also [additional labeling requirements and licensing exemptions](#) for honey and maple syrup, similar to Cottage Food exemptions. 4. **Processed/Packaged/Value Added Foods** must comply with the US Dept. of Agriculture Food Safety Regulations regarding food processing & handling. For more info, visit <http://www.usda.gov/wps/portal/usda/usdahome?navid=food-safety>
- B. Produce Vendors – You must list on your application ALL the produce you are growing and plan on selling at market. The market manager may make a farm visit to verify produce growing. If you are bringing any produce to the market that you did not grow, this must be listed separately. Please see #5-A below for signage rules on produce.** All produce items shall be of good to excellent quality. No overripe or spoiled produce shall be offered for sale. **No vendor will be allowed to "Dump"**, (Sell at an extreme price. Example: \$1.00 a doz. for corn), large quantities of any given product at the market. This is for the good of the vendors and market. **C. Your application MUST LIST ALL ITEMS** that you will be bringing to sell at the Market.
- Vendors **cannot switch or add** products for sale without prior approval of the Market Manager. This includes items under the Cottage Food Law. You must include a copy of any licenses that you have with your application (Ex: For selling meat, perennials etc.).
- D. All products are subject to review and acceptance by the Market Manager. E. Pricing is at the discretion of the vendor, but it is strongly recommended that vendors price products in consideration of other vendors at the Market.**

#### 5. PRODUCT DISPLAY:

- A. **SIGNAGE:** All fruits and vegetables must be clearly marked with a sign stating price and place of origin if not grown on your farm. All signs must be attached to vendor tables or display equipment. All signs should be in keeping with the character of the

***Market and be in good condition.***

- B. Vendors must supply their own tables, canopies and signage.
- C. Truck vendors must provide canopies, umbrellas or awnings, as required by the Health Department, to protect perishable produce. **Vendors must provide anchorage for their canopies. For everyone's safety, you must use ample weights.** Vendors are encouraged to display their products in an attractive manner and in keeping with the character of the Market.
- D. Food items are to be displayed on a table or bench. Any food item placed on the sidewalk must be enclosed in a container (Box, basket etc.), and not create a tripping or other hazard.
- E. Vendor displays must not exceed the boundaries of their assigned stall.
- F. Vendors must keep their stalls maintained and in an orderly condition. All boxes, bags, containers and other large refuse must be removed by the vendor and shall not be left on site at the close of the day. Trash receptacles, maintained by the village, are meant for disposal of small articles of waste provided primarily for customers.

**6. VENDOR CONDUCT:**

- A. Vendors will act in a professional and courteous manner with customers, the market manager/staff and other vendors.
- B. A cooperative "team" spirit helps make our Market a success. Questions or criticism regarding another vendor's product, display, pricing etc., should be directed to the Market Manager/Staff. Open criticism or accusations to other vendors or customers is not acceptable and may lead to suspension or dismissal from the Market.
- C. The Farmers Market of Columbiaville does not allow vendors to call out or yell to customers trying to draw them to their booth and away from other vendor's booths.
- D. **Smoking:** In order to protect vendors and customers, since many people have allergies etc. to smoke, vendors that smoke need to do so away from the pavilion and market booths.
- E. All vendors are subject to Federal, State, County & local laws, including those governing health, sanitation, sales tax, packaging, labeling, weights and measures.
- F. Failure to follow policies, regulations and decisions of the Farmers Market of Columbiaville, and the Village of Columbiaville, may result in immediate and permanent removal from the Market with no refund.

**7. GRIEVANCE PROCEDURE:**

If a problem arises with the policies of the market, or with another vendor, a meeting will be arranged with the Market Manager(s) and affected vendor(s) to resolve the issue.

***THE MARKET CAN AMEND THESE RULES & REGULATIONS IF NECESSARY, WITHOUT NOTICE!***

**FARMERS MARKET OF COLUMBIAVILLE 2026**

**AGREEMENT OF COMPLIANCE/WAIVER OF RESPONSIBILITY**

I, as a vendor at the Farmers Market of Columbiaville, have read and fully understand the Farmers Market of Columbiaville "Rules and Regulations". I hereby agree to comply with these rules and regulations and all other Federal, State and local regulations that apply, including Cottage Law, knowing full well that I will forfeit my right to sell at the Market if I am found to be in noncompliance. The Village of Columbiaville, Columbiaville DDA, Community Promotional Group, the Farmers Market of Columbiaville or any third parties, agents, officials, employees, volunteers, promoters, operators or factors associated with any of them will not be held responsible for any damage to personal property, or for accidents or injuries sustained by myself (vendor) and/or my associates while using the Farmers Market of Columbiaville facilities. I have read and understood the "Rules and Regulations" of the Farmers Market of Columbiaville.

Name (Print) \_\_\_\_\_

Signature \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

**MUST BE SIGNED & TURNED IN WITH APPLICATION TO BE ABLE TO SELL  
AT THE FARMERS MARKET OF COLUMBIAVILLE**